

SRCD

13 January 1965

**CONFIDENTIAL**

**MEMORANDUM FOR: Deputy Director of Security (IOS)**

**SUBJECT: SRD General - Clipping Service**

1. During our visit to the Security Records Division, the Chief, SRD recommended that his organization drop the clipping service function now being carried out in the Case Analysis Branch. Since the function of reading and clipping pertinent newspaper items is now in the hands of [REDACTED] office, it would appear on the surface that SRD could drop this function. Mr. [REDACTED] office does a great deal of reading in the CI area and [REDACTED] does a great deal of reading in the special clearance area. It would, therefore, seem unnecessary to have SRD continue this function.

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2. With this in mind, you may desire to review this problem within IOS and in coordination with SRS, if you agree that this service can be dropped, please take appropriate steps to do so. If you feel the clipping service should be maintained, please let me know the reason for your decision.

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[REDACTED]  
Acting Director of Security

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